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|  | **Nederland Fire Protection District** |

**Board of Directors Regular Meeting**

**April 19, 2023**

* **Roll Call:**

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| Iain Irwin-Powell | President | Present |
| Guy Falsetti | Vice President | Present - Online |
| Todd Wieseler | Treasurer | Present |
| Russ Panneton | Director | Absent - Excused |
| Jessica McElvain | Director | Present |
| Charlie Schmidtmann | Interim Chief | Present |

* **Announce Quorum & Meeting Called to order at 1902 hrs.**
* **Motion to Approve Agenda**
  + Approved 4-0-0
* **Motion to approve previous meeting minutes**
  + 3/15
  + 4/7 (special meeting)
    - Approved 4-0-0
* **Public Statements and Comments**
  + None (online and in attendance)
* **Treasurers Report**
  + Account Balances

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| --- | --- |
| Total Funds | $673,497.38 |
| Total Reserves | $203,042.94 |
| Total Unreserved Funds | $425,499.53 |

* + Income
    - $336K from tax revenue
    - $300 from donations
    - $4300 Unreserved income from EMR class
  + Expenses
* Showing overspent ~ $18K for March
  + HR consulting, building utilities and vehicle maintenance were main contributors
* $6K overspent for 2023
* Keeping in view
* Looking good for MAR 23
* **Chief’s Report**
  + Action Items
    - Agreement with Rik Henrikson to work as PRN Paramedic
      * NFPD will pay up to 36 hours/year (~$1100.00) for continuing education in order for him to keep his certification – working with HR on commitment letter
      * Will be obligated to work once every other month
      * Two different rates of pay
        + Plan Reviewer
        + Paramedic
    - Still need to work on recruiting additional PRN’s to covert shifts throughout the year
    - Request for reassessment for buildings in insurance policy.
      * Reassessed at $500/square foot, increased premium by $5K
      * This was built into 2023 budget and should be effective May 1, 2023
    - Workers compensation increase from $100,000 to $1 million for
      * Changes premium $204.00/year
  + Other updates/information
    - Apparatus
      * 5621 – went to have steering box repaired today
      * 5601 – Telma system was fixed by Front Range while in the station fixing another apparatus
      * 5617 – New tires and generator was repaired
      * 5630 - (UTV) – steel doors and roof installed
      * Zodiac Raft – sold for $200.00, shelves installed for additional storage
      * 5651 – broken window replaced on shell
      * 5632 – pump still being worked on
      * 5631 – Meeting with mechanic about
    - Defended ambulance grant to Foothills Fire, still being considered
    - Met with candidate for PT mechanic – he going to prepare some financial information for both NFPD and TLFD
      * Will work on apparatus in his shop and commit to 1-2 days/week
      * Paid hourly
    - SCBA project ongoing – updates will be given when available
  + Calls of Significance
    - Took a patient to Columbine Health under new transport policy
      * Saved patient approximately 30 minutes
    - Significant increase in mutual aid calls with Timberline this month
      * Majority are medical calls
      * May need to work with GCSO dispatch to coordinate a better understanding of what types of calls NFPD will respond to
    - Tires thrown in reservoir on the ice, opportunity was utilized for ice rescue training when NFPD arrived at the reservoir the tires were gone.
  + Safety/Training
    - RT-130 (wildland refresher), 15 attended
    - 4 probationary FF’s attending wildland academy beginning the 15th
    - Ongoing communications with BCSO in regards to MCI plan
  + EMS
    - DEA License transferred out of Mike Scott’s name
    - Researching grant funding for 3-4 additional AEDs
    - Demoed C-MAC Video Laryngoscope and collecting info on grants
    - EMS training manikin being donated to NFPD waiting on final pricing and will part of the ambulance simulator

* **Fire Marshal’s Report (presented by Interim Chief Schmidtmann)**
  + 10 annual business inspections
  + 2 food truck renewals
  + Projects
    - 44,000 square foot mixed use building in plan review
      * Residential and commercial
    - Trying to come up with a plan in regards to address signs needing to be posted at some residences that either have none or need an upgraded/visible one
      * Appropriate code suggestions finalized, no change in Fire Code required (based on IFC 2018)
        + Exception for mounting sign on the structure if it is within a certain amount of feet from ROW.
    - Still working on wildland pre-plans
* **Old Business**
  + Fire Chief hiring
    - Job description finalized
      * Full-time
      * $118,000 - $135,000/annually, exempt
    - Recruitment timeline
      * Advertised May 1, 2023 open for 60 days
      * Application review early July (HR & small group)
      * Interviews mid-July
      * Presentation to Board early August (panel interview)
      * Appoint new Chief September 1, 2023
    - Marketing budget
      * $2500
        + **Motion: 4-0-0**
      * National add in the Daily Dispatch
    - Relocation package
      * Average cost $2,200 to $5,700
      * Per CO only 2-year commitment can be required for having to pay moving costs
        + Stays 1 year – pays ½ back
        + Stays 2 years – pays nothing back
      * Receipts must be provided and reimbursement will be paid back up to $10,000
        + Moving expenses can be determined at a later time and doesn’t have to be posted with the recruitment
  + Switching banks
    - Criteria
      * Public funds account
      * Higher interest on savings funds
      * Multiple users
      * Branch in Boulder
      * Ease of adding/removing signers
    - Going to choose a regional bank
* **New Business**
  + 1B funding distribution concerns
    - Money should have started being received as of April and was not.
      * They have not solidified a plan for dividing the money
      * We may end up having very little/no funding
    - Breaking into 3 categories and using the term “grants”
      * Increased ambulances in County
      * Trails/trailhead safety
      * Search & rescue
        + Comment of “we will see if any money is left-over” used
* **Future Business**
  + None
* **Special Executive Session**
  + None held
* **Special Executive Conclusions**
  + None held, therefore no conclusions
* **Public Statements and Comments**
  + None (online and in attendance)
* **Any Other Business**
  + None
* **Next meeting May 17, 2023 at 7 pm**
* **Motion to adjourn meeting**
  + 4-0-0

***Meeting adjourned at*** ***2100 hours***