



Nederland Fire Protection District

Board of Directors Meeting November 16, 2022

- **Roll Call:**

Iain Irwin-Powell	President	Present
Guy Falsetti	Vice President	Present
Todd Wieseler	Treasurer	Present – dismissed early
Russ Panneton	Director	Present – dismissed early (20:40)
Jessica McElvain	Director	Present
Mike Scott	Chief	Present

- **Announce Quorum & Meeting Called to order at 1902 hrs.**

- **Motion to Approve Agenda**

- Approved 5-0-0

- **Motion to approve October 19, 2022 meeting minutes**

- Approved 4-0-0

- **Public Statements and Comments**

- None (online and in attendance)

- **Treasurers Report**

- Account Balances

Total Funds	\$657,487.01
Total Reserves	\$203,042.94 (unchanged from OCT)
Total Unreserved Funds	\$449,092.16
Operating Reserve	\$106,000.00

- Income

- Received \$12,767 (\$8.4K of tax revenue + \$3K of uncategorized (ATVs))
- 95% of total budget, need \$57K to reach goal

- Expenses

- \$82,256.03 most of which is usable administration
 - Pension fund contribution was around \$39K
 - \$34.5K in mill levy that will be carrying to next year
- October coming in around \$43.7K underspent (\$47.5K YTD)
- Amended budget will be needed to show what we do with funds in ColoTrust

- Burn Building

- Foundation/design will outstanding
- Planned as a 2023 budgeted expense

- Missing income primarily due to the following:

- DDA ~\$25k

- SOT (special other taxes) ~ \$19k
 - Real Estate Tax Pension ~\$37k (mixed in with mill levy for “other income”)
- Keeping in view: increase payroll and operating reserve to \$190k in 2023
- If we stay at present, we will not need to tap payroll/operating reserve funds by end of Feb 2023 and may be able to move funds to payroll/operating reserve
 - Easier to transfer funds with ColoTrust

- **Chief’s Report**

- Admin position – received 8 applications (1 additional after position closing)
 - Position was offered and accepted
 - Sherry Snyder, started on November 15, 2022
- Recipient of Executive Chief Fire Officer from 2022 State of Colorado Fire Chief’s conference.
- The New Explorer Pre-school and Nederland Elementary paid Station #1 a visit
- Proctored Fire Officer II and Fire Instructor II
 - Upcoming proctor: Fire Instructor II in Ignacio
- Currently testing new calendar software – When to Work
- NFPD District Sign
 - Jess is working with CDOT
 - Trying to petition for a variance for a full-color sign
- All-hazards disaster plan for Eldora is nearing completion
 - There is a challenge in receiving the data that is needed for completion
 - Working in edits for National Standards to be included
 - We are not comparing ourselves because some cannot be reached but they should be included for reference.
- Calls of significance
 - OD turned into DOA
 - This has brought to light some of the challenges surrounding not having LE
 - Only two people can pronounce (doctor or coroner)
 - Without a contract, LE is hesitant to call and liability lands on the Town Manager
 - CBI also has to be involved
 - New Marshal interviews are scheduled for November 30th, 2022
 - Mutual aid with Gilpin on a tourniquet with chainsaw incident
- Projects
 - Exterior lights have been fixed
 - 5624 Rescue graphics have been completed and the apparatus ran a call
 - Meeting with Eldora to discuss emergency response
 - Expansion
 - 50% more parking
 - \$10 Million in improvements so far with \$50 Million over the next 10 years
 - What does that mean for calls?
 - Possibly joining AMR
 - They would fund us for transports
 - Criteria will need to be in place to determine who will be transported
 - AMR will backfill
 - EMS supplies can be purchased directly through them
 - This is not just for Eldora but also includes the wider picture to be a mutual aid “cooperator” in EMS world
 - Pump, hose and ladder testing scheduled
 - Choosing to use a third party to give us a risk-transfer

- Training
 - 340 hours of training for OCT
 - October 27th - 4 FF's participated in interior fire academy and were exposed to IDLH environment during the controlled class at Estes Valley Fire Protection District.
 - They will be graduating on November 19th
 - October 13th - Microsoft Teams
 - October 15th – Outside firing training exercise with CPT Benson
 - October 27th & 29th – Medevac regarding helicopter safety
 - Charlie finalized Fire Officer II (met this goal that was set for 2025)
 - November 12th – Recruit Academy completed – moving on the probationary members
 - EMS changes to protocol have been updated
 - Trunk or Treat and Halloween were successful
 - EMS skills day for the entire county is November 20th
- **Fire Marshal's Report (presented by Chief Scott)**
 - LT Joslin passed Fire Inspector I and now working on Fire Inspector II
 - County commissioners passed the resolution 2018 IFC fully adopted 2022-085
 - 37 calls for OCT
- **Old Business**
 - **5631 pump received just needs to be installed**
 - **Mill Levy**
 - Tomorrow is the day, passed 70% 1300 votes out of 2300 voters (30th votes are validated)
 - Survey returned 84% positive
 - 1A mitigation funding - passed
 - 1B emergency services funding - passed
 - **District Boundary Signs (see previous notes)**
 - **FAMLI Act**
 - Legislation goes into effect Jan 1st, notices were posted last week
- **New Business**
 - **2023 budget public discussion**
 - About \$74k of income in the first year for the new veh/building maintenance fund
 - Image trend has been dropped, added RescueRack (cloud based) which is much easier \$720/yr opposed to \$6800/yr minor customizations are needed and will be done. Take it live in DEC-ish
 - Wage increase across the board of 1.5%
 - Chief's rate in pay scale is increased by \$2k
 - Motion: 4-0-0
 - Change to capital reserve to make the budget balance
 - \$16K grant match needs to be used in a visible way moving forward – create a new account for grant match
 - **Special meeting in Dec to approve budge (after the 10th?)**
 - Final numbers will be presented on 12/5
 - Special meeting on 12/7
 - **FPPA volunteer pension contribution**
 - **Volunteer academy graduation**
 - **20-year veh replacement plan discussion**
 - **DDA contribution**
 - **Property insurance rate increase**

- \$500/per sq foot
 - Station 2 - \$1,413,060
 - Station 3 - \$1, 184,662
 - Station 1 - \$7,275,587
 - This increases the annual premium \$4,972.00 (3 yr contract)
- **HGAC ILC _ Resolution 2022-10 Houston-Galveston area Councils Inter-Local Contract**
 - Renews annually, no obligation to purchase through them, can cancel contract at any time
 - This will be the authority we are using to purchase new vehicles – recommended by Castle Rock
 - Starts today 11/16/22
 - Authority delegated to Chief Scott
 - Motion: 4-0-0
- **FPPA election for clerical or other personnel resolution 2022-11**
 - FPPA cover FTE in 2003 a rule passed saying they can cover clerical and administrative staff – this is voluntary to join which will be matched @ 10.5%
 - Motion: 4-0-0
- **Any other business**
 - Chiefs schedule/commute work a schedule of 4 10's with a flexible start time to help with work/life balance, also offer ability to work from home if just doing admin work and the district is well covered (at his discretion) new terms of employment will need to be put in place
 - This needs to be done for all staff
 - Motion: 4-0-0
 - Policy manual/handbook can cash out sick time can carry over 312 hours 450.50 hours and wants to carry over the additional 168 hours for a vacation in June 2023.
 - Special exception would allow him to carry time over and approve a 6-week vacation – party provided exceptional service in the previous year and did not have the opportunity to take time off.
 - Stipulation in the carry over must be used up next year and if they leave prior to it being used only max amount of 312 will be paid out.
 - Motion: 3-0-0
 - Exception for allowing time off for more than 2 shift cycles
 - Motion: operational – passed to Chief
- **Future Business**
 - Adopt budget in December
- **Special Executive Session**
 - None held, therefore no conclusions
- **Next meeting December 21, 2022 at 7 pm – moved to December 14, 2022**
 - **Motion: 3-0-0**
- **Public Statements and Comments**
 - None (online and in attendance)
- **Motion to adjourn meeting**
 - 3-0-0

Meeting adjourned at 2047 hours